

Information Technologies Directorate

Historical English translation of an older Turkish document. This is not a current service commitment or application guide. Staffing, contact details, requirements and completion times may have changed. Confirm everything with the relevant unit before acting.

Original Turkish PDF: <https://totm.inonu.edu.tr/dosyalar/file/1.pdf>

Services

SERVICE	SOURCE REQUIREMENT / PROCESS	STATED TIME
Email account creation	Individual application	30 minutes
Computer maintenance and repair	Individual application and IT fault report form	60 minutes
Internet connection	Individual application	30 minutes
Website update	Individual application and IT form	60 minutes
Information request	Petition	2 days
Database service	Individual application and IT form	30 minutes
User account creation	Individual application	30 minutes
Rack and cabinet maintenance	Individual application and IT form	1 day
Personnel transfer, onboarding or departure	Individual application	1 day
Assignment request	Individual application by an IT Directorate employee	1 week

Historical contacts in the original

Historical first contact: Emek GÜLDOĞAN, IT Director, 0422 341 06 60 ext. 2185, emek.guldogan@inonu.edu.tr. Historical second contact: Hülya ÖZTÜRK DURGUN, Secretary, ext. 2210, totm.bim@inonu.edu.tr. Fax: 0422 341 07 35.

Translation prepared 27 September 2026 for archival reference. In case of any difference, consult the linked Turkish original. For present-day procedures, contact the relevant hospital unit.